



Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	28 September 2023
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2023/24.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2023/24, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Key Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk and Kiara Chatziioannou, Scrutiny Officer who can be contacted on 07500 571868 or by e-mail at kiara.chatziioannou@lincolnshire.gov.uk.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

28 September 2023			
Item		Contributor	Purpose
1.	Update on IMT Services - Project Portfolio	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
2.	Treasury Management Performance 2023/24 - Quarter 1 to 30 June 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
3.	Proposals for Scrutiny Reviews	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Scrutiny
4.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee Cllr Tom Ashton, Chairman of Flood and Water Management Scrutiny Committee	Performance Scrutiny
5.	PC Replacement (EXEMPT)	David Matthewman, Chief Information Officer Allison Kapethanasis, Head of User Engagement - Information and Technology	Pre-Decision Scrutiny

26 October 2023			
Item		Contributor	Purpose
1.	Publication of Infrastructure Funding Statement	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Leader decision between 6 and 10 November 2023)
2.	Lincolnshire County Council Language Services	Matt Moore, Commercial and Procurement Officer Fraya Grove, Business Support Team Leader	Pre-Decision Scrutiny (Leader decision between 30 October – 9 November 2023)
3.	Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
4.	People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
5.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

30 November 2023			
Item		Contributor	Purpose
1.	Deepings Leisure Centre	Jayne Sowerby-Warrington, Assistant Director - Corporate Property	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
2.	Corporate Plan Success Framework 2023/24 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)

30 November 2023		
Item	Contributor	Purpose
3. People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4. Revenue Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
5. Capital Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
6. Treasury Management Performance 2023/24 - Quarter 2 to 30 September 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
7. Health and Safety Annual Report 2022/23	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
8. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

21 December 2023		
Item	Contributor	Purpose
1. Council Budget 2024/25	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 9 Jan 2024)
2. Transformation Programme Update (with a focussed overview on Smarter	Clare Rowley, Head of Transformation	Performance Scrutiny

21 December 2023		
Item	Contributor	Purpose
Working)	<p>Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance</p> <p>Karen Cassar, Assistant Director – Highways</p> <p>Tony Kavanagh, Assistant Director – Human Resources and Organisational Support</p> <p>Jayne Sowerby-Warrington, Assistant Director - Corporate Property</p>	
3. Proposals for Scrutiny Reviews - Responses by Scrutiny Committees	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Scrutiny
4. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	<p>CLlr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee</p> <p>CLlr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee</p>	Performance Scrutiny

25 January 2024		
Item	Contributor	Purpose
1. Council Budget 2024/25	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
2. Service Revenue and Capital Budget Proposals 2024/25	Adam Hopley, Strategic Finance Lead – Corporate	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
3. Future IT Service Delivery Model	David Matthewman, Chief Information Officer	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
4. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	<p>Clr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee</p> <p>Clr Carl Macey, Chairman of Health Scrutiny Committee</p>	Performance Scrutiny

29 February 2024		
Item	Contributor	Purpose
1. Corporate Plan Success Framework 2023-2024 – Quarter 3	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
2. People Management Update - Quarter 3	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3. Revenue Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
4. Capital Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)

29 February 2024		
Item	Contributor	Purpose
5.	Treasury Management Performance Quarter 3 to 31 December 2023 Karen Tonge, Treasury Manager	Performance Scrutiny
6.	Treasury Management Strategy Statement and Annual Investment Strategy 2024/25 Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision between TBC March 2024)
7.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

28 March 2024		
Item	Contributor	Purpose
1.	Transformation Programme Update Clare Rowley, Head of Transformation Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
2.	Property Services Contract Year Seven Report Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
3.	Update on IMT Services - Project Portfolio Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
4.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Environment and Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny	Performance Scrutiny

28 March 2024		
Item	Contributor	Purpose
<p>Economy Scrutiny Committee</p> <ul style="list-style-type: none"> Highways and Transport Scrutiny Committee Flood and Water Management Scrutiny Committee 	<p>Committee</p> <p>Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee</p> <p>Cllr Tom Ashton, Chairman of Flood and Water Management Scrutiny Committee</p>	
<p>5. Orchard House B – Refurbishment of Orchard House B to accommodate Registration Services, Legal Services and General Bookable Office Space. Demolition of the BMU to provide additional parking on the Lincoln Campus (EXEMPT)</p>	<p>Dave Pennington, Head of Property Development</p> <p>Tina Shaw, Senior Project Manager - Corporate Property</p>	<p>Pre-Decision Scrutiny (Leader decision between 8 – 12 April 2024)</p>

25 April 2024		
Item	Contributor	Purpose
<p>1. Performance of the Corporate Support Services Contract</p>	<p>Sophie Reeve, Assistant Director – Commercial</p> <p>Arnd Hobohm, Serco Contract Manager</p>	<p>Performance Scrutiny</p>
<p>2. Overview and Scrutiny Annual Report 2023-24</p>	<p>Nigel West, Head of Democratic Services and Statutory Scrutiny Officer</p>	<p>Performance Scrutiny</p>

25 April 2024		
Item	Contributor	Purpose
<p>3. Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	<p>Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee</p> <p>Cllr Carl Macey, Chairman of Health Scrutiny Committee</p>	Performance Scrutiny

30 May 2024		
Item	Contributor	Purpose
<p>1. People Management Update - Quarter 4</p>	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
<p>2. Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	<p>Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee</p> <p>Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee</p>	Performance Scrutiny

27 June 2024		
Item	Contributor	Purpose
<p>1. Corporate Plan Success Framework 2023/24 – Quarter 4</p>	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)
<p>2. Review of Financial Performance 2023/24</p>	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)

27 June 2024			
Item	Contributor	Purpose	
3.	Treasury Management Annual Report 2023/24	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
4.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Environment and Economy Scrutiny Committee Highways and Transport Scrutiny Committee 	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

To be Scheduled

- Legal Services Company Update (Sept/Oct)

For more information about the work of the Overview and Scrutiny Management Board please contact Kiara Chatziioannou, Scrutiny Officer, by e-mail at Kiara.Chatziioannou@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 OCTOBER 2023

PUBLISH DATE 1 SEPTEMBER 2023

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I029669	New Lincolnshire Secure Children's Home Build	Exempt	Executive 3 Oct 2023	Directorate Leadership Team Corporate Leadership Team Legal Services Finance Children and Young People Scrutiny Committee	Reports	Interim Head of Capital Reform & Education Sufficiency E-mail: matthew.clayton@lincolnshire.gov.uk	N/A
I029285	North Hykeham Relief Road - Planning Application	Open	Executive 3 Oct 2023	Local Councillors and appropriate statutory bodies Highways and Transport Scrutiny Committee	Reports	Head of Highways Infrastructure E-mail: Sam.edwards@lincolnshire.gov.uk	Eagle and Hykeham West
I030290 New!	IT PC Replacement	Exempt	Executive Councillor: Highways, Transport and IT Executive Between 3 Oct 2023 and 7 Nov 2023 3 Oct 2023	Corporate Leadership Team Directorate Leadership Team CCB Overview and Scrutiny Management Board	Reports	Head of User Engagement E-mail: allison.kapethanasis@lincolnshire.gov.uk	n/a

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I030126	Education Provision Planning	Exempt	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 23 Oct 2023 and 27 Oct 2023	Children and Young People Scrutiny Committee	Reports	Interim Head of Capital Reform and Education Sufficiency E-mail: matthew.clayton@lincolnshire.gov.uk	All Divisions
I030233 New!	Saxilby Primary School - three Class Extension	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 27 Oct 2023 and 3 Nov 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Nettleham and Saxilby
I030207 New!	CYP Online Mental Health Support	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 27 Oct 2023 and 3 Nov 2023	Children's DLT Children's Executive DLT Commissioning and Commercial Board Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Mental Health, LD and Autism E-mail: Kevin.johnson@lincolnshire.gov.uk	All Divisions
I029249	Highways Infrastructure Asset Management Plan 2023	Open	Executive Councillor: Highways, Transport and IT Between 30 Oct 2023 and 6 Nov 2023	Place LT Highways and Transport Scrutiny Committee (23 October 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions

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I029533	The Maples Short Breaks Provision - Re-commissioning	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 30 Oct 2023 and 3 Nov 2023	Parents and Carers, and service users Children and Young People Scrutiny Committee	Reports	Programme Manager - Children's Services (SEND) E-mail: eileen.mcmorrow@lincolnshire.gov.uk	All Divisions
I029248	Highways Infrastructure Asset Management Policy	Open	Executive Councillor: Highways, Transport and IT Between 30 Oct 2023 and 6 Nov 2023	Place DLT Highways and Transport Scrutiny Committee (23 October 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
I029251	Highway Works, Professional Services and Traffic Signals Contract Extension	Exempt	Executive 7 November 2023	Place DLT Highways and Transport Scrutiny Committee (30 October 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
I030151 New!	Future funding for Citizens Advice Lincolnshire	Open	Executive 7 November 2023	Public Protection Scrutiny Committee Commissioners in District Councils Lincolnshire ICB	Report	Programme Manager - Public Health Tel: 07500882025 Email: emma.krasinka@lincolnshire.gov.uk	All Divisions
I029445	Waste Transfer Station Improvements	Open	Executive Councillor: Waste and Trading Standards Between 4 Dec 2023 and 8 Dec 2023	Environment and Economy Scrutiny Committee	Report	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions

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I030085 New!	Deepings Leisure Centre	Open	Executive 5 Dec 2023	Overview and Scrutiny Management Board	Reports	Assistant Director - Corporate Property E-mail: jayne.sowerby-warrington@lincolnshire.gov.uk	Deepings East; Deepings West and Rural
I029631	Wellbeing Service Recommissioning	Open	Executive 5 Dec 2023	Adults and Community Wellbeing Scrutiny Committee	Reports	Programme Manager E-mail: sean.johnson@lincolnshire.gov.uk	All Divisions
I030186 New!	Alternative Provision - Myle Cross site	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 8 December 2023 and 15 December 2023	Executive Councillor for Children's Services, Community Safety, Procurement and Migration, Children and Young People Scrutiny Committee, Children's Services, Legal Services, Property Services	Report	Children's Service Strategic Commissioning Manager Tel: 01522 554053 Email: mark.rainey@lincolnshire.gov.uk	All Divisions

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I030084 New!	Lincolnshire Secure Unit (LSU) Catering Service	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 8 Dec 2023 and 15 Dec 2023	Executive Councillor for Children's Services, Community Safety, Procurement and Migration Children and Young People Scrutiny Committee LSU Staff Legal Services	Reports	Children's Services Strategic Commissioning Manager E-mail: mark.rainey@lincolnshire.gov.uk	All Divisions
I030209 New!	LCC Coronial Toxicology Services	Open	Executive Councillor: NHS Liaison, Integrated Care System, Registration and Coroners Between 15 Dec 2023 and 22 Dec 2023	Public Protection and Communities Scrutiny Committee – 12 December 2023	Reports	Senior Commercial & Procurement Officer E-mail: emma.gold@lincolnshire.gov.uk	All Divisions
I030292 New!	Council Budget 2024/25	Open	Executive 9 Jan 2024	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions

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I030025	Local Electric Vehicle Infrastructure (LEVI) Pilot - Contract Procurement	Exempt	Executive Councillor: Highways, Transport and IT Between 22 Jan 2024 and 29 Jan 2024	Environment and Economy Scrutiny Committee (28 November 2023) Affected Local Members Relevant Officers	Reports	Senior Commissioning Officer tanya.vaughan@lincolnshire.gov.uk	Birchwood; Boston Coastal; Boston North; Boston Rural; Boston South; Boston West; Boultham; Carholme; Hartsholme; Horncastle and the Keals; Skegness North; Skegness South; Sleaford; St Giles; Stamford East; Stamford West
I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 22 Jan 2024 and 26 Jan 2024	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	

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I030272 New!	Future IT Service Delivery Model	Open	Executive 6 Feb 2024	Corporate Leadership Team Informal Executive Overview and Scrutiny Management Board Leader of the Council Executive Councillor for Highways, Transport and IT	Reports	Chief Information Officer E-mail: david.matthewman@lincolnshire.gov.uk	N/A
I030293 New!	Council Budget 2024/25	Open	Executive 6 Feb 2024	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance E-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I030234 New!	Orchard House B - Refurbishment of Orchard House B and demolition of the BMU	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 8 Apr 2024 and 12 Apr 2024	Overview and Scrutiny Management Board	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	N/A